



CONFERENCE ON POETRY (COP)  
2017 APPLICATION FORM

Application Instructions

**CONFERENCE ON POETRY | JULY 9 – 15, 2017**

APPLICATION DEADLINE: JUNE 1, 2017

SCHOLARSHIP DEADLINE: MAY 4, 2017

First Name:		Last Name:			
Address:					
Address Two:					
City:		State:		ZIP:	
Phone:		Email:			

Please indicate which bathroom you would prefer to be near.

Female	<input type="checkbox"/>	Male	<input type="checkbox"/>
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Application fee: \$25 <i>Select a payment method</i>	Check enclosed (preferred).	<input type="checkbox"/>
	Call (603) 823-5510 to pay by credit card.	<input type="checkbox"/>
	Pay online <a href="#">here</a> .	<input type="checkbox"/>

Conference Package Rate:	Includes tuition, all meals (six breakfasts, five lunches, six dinners), and lodging at The White Mountain School. Call us about the details of sharing a room.	\$1,550	<input type="checkbox"/>
Commuter Rate:	Includes tuition, full participation, five lunches and six dinners, no lodging.	\$1,250	<input type="checkbox"/>
Day Rate:	Includes conference attendance for a single day, one lunch, and one dinner.	\$250	<input type="checkbox"/>

**DISCOUNTS (\$50)** are available as follows. Only one discount is allowed per applicant. See page 2 for further details.

MFA discount	Applicant currently enrolled in MFA program:	<input type="checkbox"/>
Senior discount	65+ Years of Age	<input type="checkbox"/>

**WORKSHOP LEADER CHOICE** Select a faculty member from the dropdown list to make your choice, or leave it to us!

First choice:	<input type="text"/>
Second choice:	<input type="text"/>



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**PROGRAM DETAILS:**

- The application deadline is Thursday, June 1, 2017. Payment by check is preferred for both the tuition and the \$25.00 application fee.
- All rooms are single occupancy. Bathrooms are shared and designated by gender. If interested in sharing a room, please contact [frost@frostplace.org](mailto:frost@frostplace.org) for rates and availability.
- A single shuttle to and from Manchester, NH airport will be provided at no additional cost. One shuttle time is provided to and from the White Mountain School on arrival day (July 9) and departure day (July 15). Flights will need to be coordinated. If you are unable to make the shuttle time, you will need to arrange your own transportation to and from the White Mountain School, the conference venue, which is located in Bethlehem, New Hampshire. Contact [frost@frostplace.org](mailto:frost@frostplace.org) for additional details.
- Notification of program acceptance, program details, and invoicing will be via email. If you do not have an email address, please note this on the application form. In this case, communication will be via USPS.
- The Frost Place’s cancellation and refund policy can be found on our website [www.frostplace.org](http://www.frostplace.org).

**SCHOLARSHIPS:** To apply for a scholarship, include a statement in your application letter detailing your need. Write the word “Scholarship” across the top of your application. This will not affect application review for admittance. Scholarship applicants will be asked to make a non-refundable deposit of \$100; final invoice amount will be determined following the decision regarding award of scholarship funds. All requests for scholarships must be received by May 4, 2017.

**DISCOUNTS:** Maximum discount is \$50. To be eligible for a discount, applicant must be accepted by April 6, and payment must be made in full by May 4, 2017. Upon acceptance, an email notification will be sent, which will include an invoice. Any applicable discount will be applied to the invoice.

**TO APPLY:** Please ensure your name appears on all submitted pages. To expedite application process, email all application documents to [frost@frostplace.org](mailto:frost@frostplace.org).

Please send the completed application form, a one-page letter describing your goals for the week, three poems, and the application fee in the amount of \$25.00. Checks should be made payable to “The Frost Place.”

**MAIL TO:**

The Frost Place  
P.O. Box 74  
Franconia, NH 03580

**EMAIL TO:** (preferred)  
[frost@frostplace.org](mailto:frost@frostplace.org)

**CHECKLIST:**

Application form	
One-page letter describing goals for the week	
Three poems	
Application fee	